

# Your Future **Awaits** Just Beyond the Horizon



## International Student Enrollment Guide



# Steps to Enroll at California Flight Academy

## Step 1 - Complete the Application.

Complete the CFA application located at <http://flycfa.com/apply-now/i-20-application-international-students>.

## Step 2 - Pay an \$500 deposit.\*

You may pay with a credit card after completing the application, or with wire transfer to:

Wells Fargo  
9771 Mission Gorge Rd  
Santee, CA 92071  
Account number 6070097669  
Routing Number (ABA#) 122000247  
WFB IUS6S (swift Code)

## Step 3 - Assess your English language proficiency.

At CFA, we believe that each student's successful completion of their training program starts with the right preparation. To ensure your success, we will help determine your level of English fluency prior to starting your program.

## Step 4 - Pay the I-901 SEVIS fee and obtain your M-1 Visa.

CFA will provide you with the I-20 form via mail (such as FedEx) which will arrive at your permanent address provided to us in your application. Once you receive your I-20 form you must pay the I-901 fee online at [www.fmjfee.com](http://www.fmjfee.com). This fee maintains the Student and Exchange Visitor Information System (SEVIS) used by the U.S. Department of Homeland Security. Call your local U.S. Embassy to make an appointment to apply for your M-1 Visa. This process could take several weeks, depending on demand. To prepare for your appointment, you must bring the following:

- Original I-20 form issued from California Flight Academy.
- Valid passport with validity date of at least 6 months past your intended period of stay.
- Proof of payment for the I-901 SEVIS fee.
- Proof of financial certification and evidence of ties in your country.
- Please visit [www.usembassy.gov](http://www.usembassy.gov) or contact your local U.S. Embassy to ensure you have all the required documents.

## Step 5 - Complete the Alien Flight Student Program (AFSP) with the U.S. Transportation Security Administration (TSA).

The TSA requires all non-U.S. citizen applicants of CFA to complete the AFSP process. To complete this process, you must:

- Go to [www.flightschoolcandidates.gov](http://www.flightschoolcandidates.gov) and click on "Create New Student Account".
- Complete the required information and ensure it matches your passport information.
- After creating your account, login and create a training request. If you are attending CFA for the Commercial Pilot program including the Private Pilot license, you will list "Private Pilot" as your first course and "PPL" for the course ID. When asked for the aircraft used, please list all of the following: Cessna 152, Cessna 172 and PA 28-161. If you are enrolling in an advanced course at CFA, please list "IFR" for Instrument Rating, "CML" for Commercial, "MEL" for Multi-Engine Landing or "CFI" for Certified Flight Instructor.

Note the finger printing and medical examination requirements can be completed once you arrive in the U.S.

## Step 6 - Confirm housing, insurance and transportation from the San Diego Airport (SAN).

For detailed information regarding CFA student housing options, transportation in and around San Diego, health care options and general information, please see the brochure entitled: *Student Life at California Flight Academy*.

\*All amounts herein are represented in U.S. dollars.

## Step 7 - Transfer of foreign flight hours, ratings and licenses to the U.S.A.

(This step ONLY APPLIES to applicants with previous flight training outside the United States.)

As a candidate with previous flight experience, you've dedicated time, hard work and money in achieving your pilot training goals. CFA recognizes the importance of this investment and will assist you in understanding the process of converting this experience to the U.S.

If you have completed previous flight hours only (no licenses or ratings), we are pleased to consider transferring these hours to CFA. Please speak with an Admissions Advisor for further details.

If you have completed a foreign license or rating (including Private Pilot License, Instrument Rating, Commercial Pilot License or Multi-Engine Rating), please complete the steps below to convert to a U.S. FAA license or rating:

1. Download, print and complete the following form: *Verification of Authenticity of Foreign License, Rating and Medical Certification*. This form can be downloaded at:

[http://www.faa.gov/licenses\\_certificates/airmen\\_certification/foreign\\_license\\_verification/](http://www.faa.gov/licenses_certificates/airmen_certification/foreign_license_verification/)

Note for question 11, enter the following as your Flight Standard District Office (FSDO) location:

Flight Standard District Office  
8525 Gibbs Drive  
San Diego, CA 92123



2. Obtain a legible copy of your foreign pilot license and medical license or endorsement. Include a copy of the English transcription of your license, if applicable.

3. Once completed, send these documents to the FAA by one of the following methods:

**By Mail**

Federal Aviation Administration  
Airmen Certification Branch, AFS-760  
P.O. Box 25082  
Oklahoma City, OK 73125-0082

**By Fax**

(405) 954-9922

4. Once the FAA receives your documents, they will verify your documents with the proper foreign authorities and issue a Verification of Authenticity Letter to the San Diego FSDO location indicated. A copy will be sent to you via mail. Please note this process takes 45 to 90 days on average. We recommend you begin the process as soon as possible. You may still apply, enroll and begin your flight training at CFA while your Verification of Authenticity Letter is being processed.

If you need additional assistance with this process, please contact your Admissions Advisor at [info@flycfa.com](mailto:info@flycfa.com) or call (619) 448-2212.



- » FAA-approved under parts 61 and 141
- » Cessna Certified Flight Facility
- » U.S. Military Approved Flight Facility



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